

## Minutes March 2023

The meeting was called to order with the serenity prayer and Courtney/GSR read the short form of Tradition three.

1. Roll Call By Mary C. Sent around sign in sheet. Verified minutes rived.s. 15 yes, 0 no, 3 abstained.

### 2. NEW BUSINESS:

**Mark is the Grapevine Representative.** Has updated list of places to send Gravevines. Needs a few more confirmations before sending out the grapevine subscriptions.

**Dawn is the Literature Representative.** See Old Business - Item 4

**Danae is the Corrections Representative.** Things going well at Waynesburg Jail. 3 women going in on Monday & Friday night. Joanie G. started going into Washington County Jail.. Mike Curly has been helpful getting into SEI Green Prison. Need additional men to help. Ben Patrick has been helpful in getting Correction up and back to active status in Correction facilities. Progressive at SEI Green Prison needs to be set up. Mark spoke to Connie Swift. Green Count Jail. She is contact person there. Danae is aware of contact. Nothing is ever to be left in the library.

**Patrick is the CPC-PI Coordinator.** Suggested that GSR may know of locations to place additional literature. Street libraries a place for a few pieces of literature. Patrick has order ready to place for the literature.

**Drew Alt. Treatment Coordinator.**

**Harry** sent Treasures report out 1/28. See attached.

Weekend of March 17-19 is Pre-Conference Assembly Weekend (PRECAW). District 14 covers Registration and Hotel for the DSR. Suggested that GSR's go to local groups to ask that registration be covered by the group. Registration is \$25.00. Sunday of PRECAW everything about changes going on in New York t will be discussed. John, our area delegate will take feedback to New York in May. GSR's have a vote there. There will be workshops that will discuss the items on the agenda. Suggested Saturday is probably the most important to attend.

**PJ - Steve** - Tech Team update on Zoom participation. Email with agenda will include the time of Zoom meeting & ID/password to join. That info is also on the District website. Website is archaic. Chad will help where he can. Steve asked to be provided with updates of minutes meetings & events for the website. Additional discussions about how to update the meeting list.

### 3. OLD BUSINESS:

Talked about locations to put AA literature.

Nate received approval to place literature at Washington High School. Patrick has rack for High School

Per Courtney — Probation request literature. No room for racks. Will take schedules into probation.

Bonnie Waynesburg Care center, Drug & Alcohol, Probation , Court House needs literature.

Mark stopped at Turning Point & Turning Point for Women, Phoenix House. Suggested they can use literature. Kat can put literature in those location.

### 4. OLD BUSINESS:

GSR'S coming back from their local meetings with suggestions of they would like to see as District events.

- **Christin**- Women's Workshop
- **Nate**- Day of Sharing. \*Pat-may need to be approved by Area.
- **Jim**- Had question about Area Day of sharing. Has a date been set? Not at this time. There May be one in July
- **Mark** - Speaker Jam, New Years eve Party, Picnic.

Further discussion about events. The 1st thing is to get people to organize the event. Per Harry \$500 set aside for other events. \*\*Early Birds have Picnic in June around founders day. June10. \*\*Waysesburg picnic in September. Need to publicize.existing picnics and other events

#### *Events to vote on for March meeting*

- *Women's workshop*
- *Men's Workshop*
- *Day of sharing \**
- *Speaker Jam*
- *Picnic\*\**
- *New Years Eve party*

Patrick reiterate the need for volunteers to organize events.Next Month:

- Need to have volunteers.
- Vote on events
- Locations: Churches & Parks.

Voted to Hold off on determining events for this year til next month. 17 Yes 1 Abstain.

## 5. OLD BUSINESS:

Pat L distributed information about the Literature ordering process. Ordering process read by ?. See attached. Mark questioned if problem getting money for buying literature. Per Harry just come to him with cost for literature and he will provide a check. Further discussion of problems getting additional literature. Original check Issued for amount of literature that does not include taxes. Requestor needed 2nd check for tax amount. Present understanding is that order given to Dawn , the literature representative. The she gets the the check from the treasurer. Can't get receipt til literature is actually purchased. There was a question if there is an order form. Per Dawn she places order via email. Order form not necessary. Patrick gave exact pamphlet number and looked up the cost and included that with his request for check. Per Harry he can provide check to Dawn or individual that provides him with the list of literature & cost. Examples given of situations where there were problems of getting the literature ordered. Possible 3-4 step process to simplify. Dawn only has approximately \$600 budget. Mark moved to table this until next month. Seconded by ?. Passed 17 yes, 0 no, 1 abstained

***Respectfully submitted,***  
Mary Carroll

See attachments:

# District 14 Literature Ordering Procedure (Revision 1)

## Individuals

1. An individual (GSR or other person) sends a list of the needed publicaBons to the literature coordinator (LC). The preferred method is through email at [d14literature@gmail.com](mailto:d14literature@gmail.com)
2. The literature coordinator (LC) determines the cost of the needed publicaBons and sends that price back to the requestor.
3. When the requestor accepts the cost, the LC procures the publicaBons from inventory or orders them, if necessary. (If they have to be ordered, does the LC need payment in advance?)
4. The requestor obtains the needed cash from their home group or personal funds (cash, checks or money orders are used).
5. The requestor and LC arrange a suitable Bme and place to exchange the publicaBons and money.
6. Once the exchange is complete, the literature coordinator provides the requestor a receipt for the money.

### District 14 Coordinators and Officers

1. Any district coordinator or officer provides a list of the needed publicaBons to the LC through email (above) or direct contact.
2. The LC determines the cost of the material and provides that cost to the coordinator.
3. The coordinator contacts the treasurer to ensure there are sufficient funds in the coordinator's budget to cover the cost.
  - a. If the requestor does have sufficient funds, the treasurer noBfies the LC and the treasurer writes a check to cover the cost to the LC. The LC then gives the requested publicaBons to the requestor. (Do we get a receipt for the pubs from the requestor?) An alternate method would be for the treasurer to give the check to the requesBng coordinator and the coordinator give it to the LC.
  - b. If the requestor does not have sufficient funds in their budget, the treasurer noBfies the requestor of the shortage. The requestor must then find the money

from another source, most probably by going to District 14 and requesting additional money.

---

## District 14 Literature Ordering Procedure (Revision 2)

### Individuals

1. An individual (GSR or other person) sends a list of the needed publications to the literature coordinator (LC). The preferred method is through email at [d14literature@gmail.com](mailto:d14literature@gmail.com).
2. The literature coordinator (LC) determines the cost of the needed publications and sends that price back to the requestor.
3. When the requestor accepts the cost, the LC procures the publications from inventory or orders them, if necessary. (If they have to be ordered, does the LC need payment in advance?)
4. The requestor obtains the needed cash from their home group or personal funds (cash, checks or money orders are used).
5. The requestor and LC arrange a suitable time and place to exchange the publications and money.
6. Once the exchange is complete, the literature coordinator provides the requestor a receipt for the money.

### District 14 Coordinators and Officers

1. Any district coordinator or officer provides a list of the needed publications to the LC through email (above) or direct contact.
2. The coordinator/officer and LC determine the cost of the material.
3. The coordinator contacts the treasurer to ensure there are sufficient funds in the coordinator's budget to cover the cost.
  1. If the requestor does have sufficient funds, the treasurer notifies the LC and the treasurer writes a check to cover the cost to the LC. The LC then gives the requested publications to the requestor. (Do we get a receipt for the pubs

from the requestor?) An alternate method would be for the treasurer to give the check to the requestor coordinator and the coordinator give it to the LC.

2. If the requestor does not have sufficient funds in their budget, the treasurer notifies the requestor of the shortage. The requestor must then find the money from another source, most probably by going to District 14 and requesting additional money.
  
  4. If the coordinator elects to obtain the literature from a source other than the district LC (Area 60 LC, World Services, or any other source), the LC provides the treasurer with a list of the literature and the cost. The treasurer will then write a check to the coordinator or directly to the other source to cover the cost. The coordinator then provides a personal receipt to the treasurer. When the coordinator gets the literature and receipt from the other source, a copy of that receipt is also given to the treasurer.
-



**31th Annual Area 60  
Pre-Conference Assembly Weekend  
March 17 & 18, 2023**  
**ONLINE REGISTRATION:** <https://wpaarea60.org>

**2023: "A.A.'s Three Legacies—Our Common Solution"**

**Statement of Purpose:**

The purpose of the Pre-Conference Assembly Weekend is for GSRs, DCMs, Area Officers and Coordinators, and A.A. Members of Area 60 Western Pennsylvania to discuss General Service Conference related issues and concerns affecting A.A. as a whole. (The Pre-Conference Assembly will open Sunday at 10:15 am; there is no fee to attend the Assembly only.)

**Highlights**

- Committee Workshops & Presentations
- Panel Presentations
- Saturday Night Banquet & Speaker Meeting
- Early Bird & Night Owl Meetings

**Location**

Comfort Inn & Conference Center  
699 Rodi Road  
Pittsburgh, PA 15235 412/244-1600

**Room Rates**

\$79.99 + 11.20 tax=\$91.19 per night  
*Includes:* Complimentary Breakfast Buffet, use of indoor pool, hot tub, exercise facility, and free Wi-Fi.

**On-Site Registration & Hospitality Room**

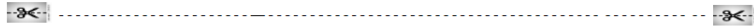
Opens 3 p.m. Friday, March 17  
Program begins @ 4 p.m. Friday, March 17

Please make reservations directly with the hotel by March 6 (**Mention Area 60 Pre-Conference Assembly Weekend**)

**Contact Information**

Any questions please contact: Walter G. 814/327-4462  
or  
Email: [altdelegate@wpaarea60.org](mailto:altdelegate@wpaarea60.org)  
[treasurer@wpaarea60.org](mailto:treasurer@wpaarea60.org)  
Accessibility questions; [treatment@wpaarea60.org](mailto:treatment@wpaarea60.org)

\*\*Please note that restaurants are available locally if you prefer not to purchase your meals through the Conference, or if you have special dietary needs.



PLEASE PRINT CLEARLY (or use address label)

Register by mail no later than March 6 or online at <https://wpaarea60.org> by March 15  
(March 10 if you want meals)

NAME: \_\_\_\_\_

\_\_\_\_\_ Registration \$25

ADDRESS: \_\_\_\_\_

\_\_\_\_\_ Friday Dinner \$40

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP \_\_\_\_\_

\_\_\_\_\_ Saturday Lunch \$18

\_\_\_\_\_ Saturday Banquet \$48

PHONE: \_\_\_\_\_

\*\*\*Meal orders must be received by March 10th

Total Enclosed: \_\_\_\_\_

EMAIL: \_\_\_\_\_

Your District \_\_\_\_\_

Your Service Position \_\_\_\_\_

I would like to volunteer

I require accessibility accommodations

*We are unable to accommodate dietary needs. There are, however, many restaurants in the area and a grocery store.*

**PLEASE MAKE CHECK PAYABLE TO:**

Area 60 Treasurer, P.O. Box 386 Canonsburg, Pa. 15317  
(Write **Pre-Conference Assembly Weekend** on the memo line of the check)

**REGISTRATION AND MEALS ARE TRANSFERABLE BUT NOT REFUNDABLE**

CONTRIBUTIONS TO THE HOSPITALITY ROOM ARE GREATLY APPRECIATED!

## District 14 Treasurer's Report

Period Covered: 1/1/23 - 2/28/23

<u>Beginning Bank Balances</u>		\$	2,203.95
	<u>Donations</u>		
	Serenity Sisters November 2022	\$	11.70
	Serenity Sisters December 2022	\$	19.20
	McMurray Big Book	\$	14.35
	McMurray CrossRoads	\$	24.80
	Interest Paid 12/31/22-1/25/23	\$	0.11
	<u>Total Donations &amp; Deposits</u>		<u>\$224.54</u>
	<u>EXPENSES</u>		
	<u>Total Expenses:</u>	<u>\$</u>	<u>-</u>
<u>Ending Balance</u>		\$	2,428.49

### Year To Date Details

Beginning Bank Balance 1/1/2022 \$ 2,204.11

Group Contribution & Interest Report YTD \$224.54

### 2021 Spending Report

<u>Budgeted Items</u>	<u>Budget</u>	<u>YTD Spent</u>	<u>Remaining Budget Obligation</u>
20. Administration	\$ 250.00	\$ -	\$ 250.00
21. Central Office	\$ 100.00	\$ -	\$ 100.00
25. Pre Conference Assembly	\$ 600.00	\$ -	\$ 600.00
24. DCM Gasoline Allowance	\$ 100.00	\$ -	\$ 100.00
23. Website Hosting and Domain	\$ 50.00	\$ -	\$ 50.00
26. Grapevine Coordinator	\$ 300.00	\$ -	\$ 300.00
31. PI-CPC	\$ 400.00	\$ -	\$ 400.00
29. Corrections	\$ 500.00	\$ -	\$ 500.00
28. Treatment	\$ 400.00	\$ -	\$ 400.00
30. Bridging the Gap	-	\$ -	
34. Rent	\$ 400.00	\$ -	\$ 400.00
32. District Event		\$ -	
33. Other Expense	\$ 500.00	\$ -	\$ 500.00
<b>Budget Totals</b>	<b>\$ 3,600.00</b>	<b>\$ -</b>	<b>\$ 3,600.00</b>

Prudent Reserve \$ 1,000.00